



**Position: Social Worker**

**Position type:** Full-time

**Answers to:** Executive Director

**To Apply:** Send resume and cover letter to [employment@wwcm.org](mailto:employment@wwcm.org)

Western Wake Crisis Ministry is a 36-year-old nonprofit in Apex North Carolina with a mission of Partnering with those in crisis, helping them gain stability through basic supports for food, financial/housing assistance, education, and opportunity. We value:

**Equity.** We are committed to fairness, equality, and dignity for all people in everything that we do.

**Compassion.** We treat all people with compassion, respect, and sensitivity.

**Relationship.** We want to build relationships with all our stakeholders.

**Optimism.** We know optimism brings positive results.

**Vision.** We are continuously focused on the future and making it brighter.

**Impact.** We want to make a difference, not just provide a service.

**Community.** We strive to be a benefit to the whole community and our stakeholders.

Western Wake Crisis Ministry provides the following services:

Basic needs – choice food pantry, grocery home delivery (for elderly/disabled), resource assistance and crisis financial assistance

Health and nutrition – UNC Mobile Clinic, cooking and nutrition demonstration, mental/health education and screenings

Support for housing and financial stability and sustainability (the HOME Project & Enhanced Resource Assistance) – Assessment, goal setting, coaching, case management, budgeting/job seeking support, and financial assistance. This is a relationship-based program using volunteers. This is a relationship-based program using volunteers and social work support.

Impact Coaching – short term coaching provided by trained volunteers focusing on 5 key areas to improve stability and sustainability: housing security, food security, job/income security, transportation, adult education.

**We are seeking a Social Worker for 40 hours per week to support program participants and volunteers working in our sustainability and basic needs programs.**

**Key responsibilities:**

- Provide support and continuity for program participants through follow up, home visiting, resource development, and direct case management, particularly those with more complex situations
  - Assess eligibility for services
  - Establish effective professional social work relationship
  - Address relevant issues (physical/mental health, substance abuse, trauma/domestic violence, employment, education, credit/financial management, family well-being, etc.)
  - Support and coach around client-centered goals
  - Make appropriate referrals to community resources

- Develop and maintain relationships with landlords and act as mediator between landlord and participant to stabilize housing
- Document work through case files and client database
- Assist the Executive Director and volunteer team with program design including creating policies and procedures for the HOME Project, Resource Supports, Impact Coaching and other new and evolving programming
- Recruit, train, and support volunteers who are providing direct and ongoing support for program participants
- Support the outreach committee in expanding our reach throughout the community to ensure that our services are accessible and known to all who need them
- Develop positive working relationships with community partners and service providers
- Maintain a comprehensive resource list through continuous research based on current program participant needs
- Stay informed about evolving best practices in sustainability services and bring information back to our team of volunteers and staff

**The ideal candidate will have the following education, skills, and experience:**

- Master of Social Work degree or other Human Services related field and experience working with vulnerable populations, providing crisis response services, and working from a coaching/client-valued perspective
- Valid driver's license and clean driving record
- Excellent communication skills, written and verbal,
- Fluent in Spanish is a plus
- Knowledge and experience with trauma informed practice, Rapid Re-housing/Homeless Prevention, and other best practices in working with individuals and families struggling with poverty and housing is a plus
- A collaborative nature and willingness to work in a shared office environment
- A willingness to uphold the values and mission of Western Wake Crisis Ministry

We are a small team working extensively with volunteers and other community organizations to support our mission in helping our neighbors in crisis to reach stability and independence. Please see our website for more detail about our programs – [wwcm.org](http://wwcm.org).